



## Hot Beverage Station Policy

Purpose: The DeWitt Community Library provides two hot beverage stations for patron use. One will be utilized during designated programming and one will be available for daily patron use.

1. Coffee pods and tea bags will be available for patrons to use at the beverage station located next to the circulation desk.
2. All beverages must be in a cup with a lid. Cups with lids will be provided or patrons may bring in their own container and lid.
3. Condiments such as creamer and sweeteners will be provided.
4. Patrons will treat the beverage station with care and clean up after they use the station; throwing away their trash and wiping up any liquid.
5. A locked container for "Freewill Donation" will be located at the beverage station.
6. If there is excessive trash or abuse of the beverage station the Director reserves the right to suspend the availability of the station for a period of time.

Approved 8/4/2021